



# COMMITTEE STRUCTURE & SUPPORT INFORMATION

## **Gift Solicitation**

**Our goal is to have** 650 silent auction items for Curley Gala XXIV. These gifts are NEW items from a broad range of categories: home goods; artwork; jewelry; sports merchandise & memorabilia; electronics; entertainment; gift certificates; home décor; vacation opportunities; event tickets; etc. There are a number of ways you can help us secure these gifts:

## **Gift Gathering Parties**

These are parties hosted by members of the Curley Family. Much like a birthday party or wedding, guests are invited to attend and bring a gift. The gift, however, is not for a person but rather for the Gala and will become part of the silent or verbal auction. **Please consider hosting a Gift Gathering party.** If you are invited to attend a party, please consult the above list for ideas of what to bring.

## **Gift Donations**

If you are not attending or hosting a Gift Gathering Party, please consider donating a gift to the Gala. You or your son can deliver items to the Advancement Office at any time.

## **Gift Solicitation Committee**

A group of committed volunteers works to contact businesses asking them to contribute gifts or gift certificates to the Gala. Committee members will be given a list of prospects, all of whom have been formally contacted by the school, to secure donations.

## **Gift Check Out Committee**

Volunteers are needed to work the evening of the Gala (April 13) assisting faculty and staff with sorting gifts and checking out successful bidders the night of the auction.

## **Gift Display Committee**

Volunteers are needed for preparing gift display tables for the Gala. Committee members will work during the day prior to the Gala (April 12).

## **Clean Up Committee**

Volunteers are needed on Sunday morning (April 14) following the Gala to assist with clean up including taking down decorations and removing display stands from the gym and fitness center. Students will also be assisting this committee.

## **Decorating Committee**

This committee is responsible for preparing decorations and decorating the gymnasium, gym lobby, and fitness center for the Gala. Committee members have already begun their work and could use additional assistance. Volunteers are also needed on the Wednesday of Gala week (April 10) to install display stands.

## **Advancement Office Assistance**

Volunteers are also needed to assist during the school day with clerical duties related to the Gala.

Please cut and return to the Advancement Office.

## **Curley Gala XXIV Volunteer Form**

Name \_\_\_\_\_ Phone (H) \_\_\_\_\_

Phone (C) \_\_\_\_\_ E-mail \_\_\_\_\_

Son's Name \_\_\_\_\_

I am interested in volunteering to assist with the following Curley Gala Committee(s):

\_\_\_\_\_  
*Please ask your son to return this form to the Advancement office or fax it to 410-485-1090. You may also e-mail this information directly to Mr. Jeremy Joseph at [jjoseph@archbishopcurley.org](mailto:jjoseph@archbishopcurley.org).*