



2020-2021



ARCHBISHOP
CURLEY
HIGH SCHOOL



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ARCHBISHOP CURLEY'S TENTATIVE REOPENING PLAN

The Archbishop Curley High School community is committed to its mission. As part of that commitment, we have been working since early June on a re-opening plan to welcome the community for the 2020-2021 academic year. We have formed three taskforce committees (Instruction, Logistics, and Engagement) consisting of faculty, staff and parents that have worked collaboratively in developing plans that best fit the Curley Family. These committees have been studying the guidance from the CDC, AAP, Johns Hopkins, MSDE, Loyola University of Chicago, NYU, and many other resources. At the same time, we have been listening to the feedback from faculty, staff, students and parents.

As we look to reopen for the upcoming school year, and dedicate ourselves to the mission of Archbishop Curley High School, we use the following three goals as our guiding principles:

HEALTH AND SAFETY: WHILE WE MAKE EVERY PROVISION FOR THE SAFETY OF THE STUDENTS, FACULTY AND STAFF, WE ALSO ASK THE MEMBERS OF THE CURLEY FAMILY TO COMMIT THEMSELVES TO THEIR OWN HEALTH AND SAFETY AS WELL AS THAT OF THOSE AROUND THEM.

CONNECTEDNESS: THE MEMBERS OF THE CURLEY FAMILY MUST TAKE THE NECESSARY STEPS TO EMBRACE THE SPIRIT OF "THE FAMILY" AND STAY CONNECTED TO EACH OTHER BOTH VIRTUALLY AND IN PERSON.

CONTINUITY OF LEARNING: THE ARCHBISHOP CURLEY EDUCATION MUST REMAIN AS FLUID AS POSSIBLE SO THAT OUR CURLEY MEN CAN MEET THEIR PERSONAL ACADEMIC POTENTIAL.

While we will follow the guidelines set forth by the State of Maryland and the Archdiocese of Baltimore Department of Catholic Schools, Curley will only open if we can meet and maintain these three goals. **At this time, we intend to open the academic year in person in a hybrid format with 50% of the students attending virtually and 50% attending in person each day.** We will begin with this abbreviated 4-day synchronous and 1-day asynchronous model, allowing the community to adjust to masks, other protocols and to deal with September heat. Having the same student group two days in a row creates its own cohort. This will run through October 2nd. If then appropriate

we will extend the day, adding in lunch periods. The following documentation provides the community with our plans to meet appropriate guidelines and our three goals, while staying dedicated to our mission.

We know that throughout the year outside factors may require modifications to this plan. In such cases, Archbishop Curley High School will make the necessary changes to stay focused on our mission and our goals. Archbishop Curley High School is committed to developing young men inspired to embody the ideals of St. Francis of Assisi: a search for God, a thirst for knowledge, a life of service and a spirit of peace.

ALL QUESTIONS MAY BE DIRECTED TO THE FOLLOWING:

Fr. Donald (President)
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**John Kogler (V.P. for Finance and Facilities,
Logistics Taskforce Committee Chair)**
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**Jeremy Joseph (Director of Enrollment,
Engagement Taskforce Committee Chair)**
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**Brian Kohler (Principal, Instructional
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HEALTH AND WELLNESS:

MASKS: All students, faculty, and staff are required to wear a 2-ply plain black cloth face mask. Masks should cover only the mouth and nose. The school will provide two (2) masks to each student to start. Masks should be taken home and washed frequently. We will provide disposable masks in the event a student forgets to bring his. Masks must be worn in all places on campus at all times.

NURSES SUITE AND ISOLATION ROOM: Curley will maintain its traditional Nurse's Suite located across from the gym. Physical modifications are being made to the suite. An additional Isolation Room has also been created next to the Nurse's Suite for COVID-19 and flu related symptoms. The school is making an effort to hire a second nurse.

HAND HYGIENE: Curley will provide education, signage, and locations to practice healthy hand hygiene. All are required to use hand sanitizer upon entering the building. Hand sanitizers are being placed throughout the building, in hallways, offices and classrooms. Each student is encouraged to bring his own individual bottle of hand sanitizer as well.

CONTACT TRACING: Curley will work in conjunction with the State and City Health Departments and the Archdiocese of Baltimore to conduct contact tracing in the event that a member of the community tests positive for COVID-19 during the school year. This may result in members of the community needing to quarantine for a period of time. As protocols and directives from the state and the Archdiocese change, Curley will alter procedures to remain in compliance and to maintain a safe environment.

DAILY HEALTH SCREENING: Each morning, faculty, staff and students will complete a health screening check through a text alert (more information to come). Students will be assigned locations to enter the building. Only those students who have completed the health screening app process may enter the building. Additionally, students may be monitored through temporal scanning as an added safety measure.

All faculty, staff and students, should remain home if they are experiencing cold and flu like symptoms and/or have a temperature of 100.4 or higher, or a family member shows these signs.

DRESS: Temporary modifications to the student dress code have been established to support health and wellness. This will include masks which will be worn in all places and at all times. In addition, polo shirts (preferably a "Curley" polo) shirt may be worn by all students beginning August 31 rather than a dress shirt along with khakis/dress pants and school shoes. If wearing a dress shirt, no tie is required. Changes or modifications to the dress code may occur throughout the school year.

LOGISTICAL CHANGES TO THE CURLEY FACILITY:

CLEANING THE FACILITY: All classrooms, offices, bathrooms, meetings rooms and common areas are thoroughly cleaned each day. Members of the housekeeping staff will be reassigned to clean frequently touched surfaces such as doors and door handles, copy machines, bathroom doors, vanities, toilets and other common areas regularly throughout each academic day. All classrooms will include additional cleaning supplies for cleaning surfaces between classes.

LOCKERS: Students will not be permitted to access lockers until further notice.

ATHLETIC LOCKER ROOMS: Use of the Athletic Locker rooms will be prohibited during the academic day. Students taking PE classes will wear their PE uniform for the day they are in school.

WATER FOUNTAINS AND BOTTLE FILLING STATIONS: Water fountains will be turned off. Touchless bottle filling stations will be available for use throughout the building. Students should bring a refillable water bottle for use during the school day.

HALLWAYS AND ENTRYWAYS: Education and signage will be provided to direct faculty, staff and students to ensure safe passage and proper social distancing.

VENTILATION: Where possible, doors and windows will be opened to increase ventilation.

BATHROOMS: Use of bathrooms may be restricted to only 2-3 students at any one time.

STUDENT DINING ROOM (SDR): Hand sanitizing stations and signage will be placed in the SDR. Upon entering the SDR, students will be required to hand sanitize and remain 3-6 feet apart from each other at all times. Students will be directed to sit in designated seats placed 3-6 feet apart. Students may remove their masks only when eating. Prepackaged meals will be available at the end of classes (through October 2) for purchase through use of the Curley Card. Use of cash and the microwaves will not be permitted.

PARENT AND GUEST PRESENCE IN THE BUILDING: Parents and guests may enter the building for a previously scheduled appointment or an emergency situation. In such cases, upon entering, individuals must be masked and follow all signage to ensure proper social distancing. Individuals should proceed directly to the receptionist window in the Main Office. All business may be conducted at that location. Parents and guests will not be permitted in the remaining parts of the facility in order to reduce exposure and keep our community safe.

ACADEMICS: INSTRUCTIONAL MODEL:

PHYSICAL AND VIRTUAL INSTRUCTION (A HYBRID MODEL): At this time, Archbishop Curley intends to open the academic year in a hybrid instructional model. Teachers and students will follow all expectations as written on course syllabi and in the Student Handbook. However, groups of students will be assigned days in the week to remain home and attend class virtually. The school will follow this schedule each day of the week with adjustments made for regularly scheduled holidays:

Class start time	MONDAY (Curley Day)	TUESDAY (Friar Day)	WEDNESDAY Asynchronous Virtual Day	THURSDAY (Curley Day)	FRIDAY (Friar Day)
	In Person: Group 1 (A-L) At home in synchronized classes: Group 2 (M-Z)	In Person: Group 1 (A-L) At home in synchronized classes: Group 2 (M-Z)	Group 1 and 2 home for asynchronous options: <ul style="list-style-type: none"> • Teacher Office hours • Tutoring sessions • Wellness check-ins • Virtual club meetings • Administrator Office Hours Teachers will also use this time for collaborative meetings and planning and preparation.	In Person: Group 2 (M-Z) At home in synchronized classes: Group 1 (A-L)	In Person: Group 2 (M-Z) At home in synchronized classes: Group 1 (A-L)
8:15-9:15 a.m.	Day 1/Period 1	Day 1/Period 7		Day 1/Period 1	Day 1/Period 7
9:20-9:30 a.m.	Faculty Advisor	Faculty Advisor		Faculty Advisor	Faculty Advisor
9:35-10:35 a.m.	Day 1/Period 2	Day 2/Period 1		Day 1/Period 2	Day 2/Period 1
10:40-11:40 a.m.	Day 1/Period 3-5	Day 2/Period 2		Day 1/Period 3-5	Day 2/Period 2
11:45-12:45 p.m.	Day 1/Period 6	Band/Choir Activity Period		Day 1/Period 6	Band/Choir Activity Period

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AUGUST	Curley Day 31 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Friar Day 1 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Curley Day 2 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	Friar Day 3 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	School Closed 4	5
6	School Closed 7	Curley Day 8 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Friar Day 9 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Curley Day 10 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	Friar Day 11 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	12
13	Curley Day 14 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Friar Day 15 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Asynchronous Day 16	Curley Day 17 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	Friar Day 18 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	19
20	Curley Day 21 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Friar Day 22 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Asynchronous Day 23	Curley Day 24 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	Friar Day 25 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	26
27	Curley Day 28 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Friar Day 29 In Person: Group 1 (A-L) At Home: Group 2 (M-Z)	Curley Day 30 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	Friar Day 1 In Person: Group 2 (M-Z) At Home: Group 1 (A-L)	School Closed 2	3

This schedule will be continuous through October 2, being re-evaluated in late September. A weekly and monthly schedule will be published to assist in identifying the correct academic day. Students who are assigned to learn remotely must log into their first class via the assigned virtual tool by 8:15 (7:30 for Choir and/or Band as directed by the instructor). Failure to do so will result in a recorded absence and possible academic penalty. All students (in person and virtual) should expect a minimum of 2 hours of independent work. Students may remain on campus until 2 p.m. unless they are participating in a sport, club, or school sponsored activity.

FULLY VIRTUAL MODEL: In the event that the State of Maryland/Archdiocese of Baltimore mandates that Archbishop Curley move to a fully remote instructional approach, the hybrid schedule will still be followed.

CLASSROOM CHANGES: Desks in each classroom will be placed 3-6 feet apart in compliance with the American Academy of Pediatrics. For larger sections that prevent 3-6 foot social distancing between desks, or in situations where the teacher is virtual or unavailable, students will be relocated to other areas such as the SDR, Auditorium, Gym, Choir Room, etc.

NEW TECHNOLOGIES: To facilitate this hybrid model, each classroom is receiving technological upgrades including the AMX Acendo Vibe camera and sound bar. This technology will enable educators to present synchronous instruction to students learning at home and in the classroom.

INSTRUCTIONAL APPROACH: Curley faculty will continue to provide a quality education to each Curley man. Each student will be held accountable to Curley's high academic standards regardless of his physical or virtual presence. At the same time, sensitivity to a hybrid educational approach may lead to different pedagogical strategies and alternative assessment techniques. For all academic work, Curley teachers will utilize Parent Portals and Google Classroom for its Learning Management Systems. Teachers and administrators will provide directions for students and parents to access both locations.

SYNCHRONIZED VIRTUAL SESSIONS: Curley is prepared to offer synchronized virtual sessions for all classes. If a student is joining a class virtually, he is required to be virtually present at the scheduled start time. Students should note that attendance on all synchronized classes is mandatory. Teachers will take attendance and conduct prayer at the start of each virtual class. Students must remain virtually present and may only leave with permission of the teacher. Students must be fully visible with a virtual background and wearing a polo shirt. Students must use one virtual background throughout a single session. The virtual background must be appropriate. Teachers and administrators will determine "appropriate virtual background." Students should be seated at a table and be on time for the scheduled virtual session. Students are not permitted to record sessions or take screen shots without the expressed permission of the teacher. Teachers will have the right to remove a student from a virtual learning session. In such cases, a student's class performance grade will be affected and the school administration will be notified. All synchronized virtual sessions will occur via ZOOM or Google Meet. Teachers and administrators will provide directions for students and parents to access both tools.

ENGAGEMENT AND COMMUNICATION:

SCHOOL COMMUNICATION: Clear, effective communication will help our community achieve all three goals. Frequent communication will be released by the school to include (but not limited to): weekly Parent Bulletin (distributed electronically every Thursday), social media posts, and website updates.

Faculty will communicate regularly with families via e-mail regarding class assignments and student progress. All faculty, staff, students and parents should be sure to respond to emails within 1 business day of the email being sent.

PARENT-TEACHER/STAFF MEETINGS: All meetings between parents and teachers/staff will occur virtually via Zoom or Google Meet or by phone.

FACULTY ADVISOR: Students will meet with their Faculty Advisor group during a 10-minute period at the conclusion of first period. Faculty Advisors monitor student academic progress and engagement in the life of the school.

RETREATS: Religious retreats are an important component of the school's faith expression. Campus Ministry has scheduled day-long retreats for freshmen (August 2020) and juniors (October 2020) as well as for sophomores and seniors in the second semester. More information regarding delivery of these programs will be shared with students and families as those dates approach. At this time, overnight retreats are not an option.

SCHOOL WIDE ASSEMBLIES AND LITURGIES: Adhering to distancing guidelines, Curley is modifying the typical approach to school-wide gatherings. Liturgies and other assemblies will be celebrated in smaller groups until social distancing guidelines are relaxed.

CO-CURRICULARS: We are in the process of auditing our co-curricular offerings in order to provide opportunities for all students to participate. We envision programs that will operate both in-person and virtually. A student activity schedule will be available to all students to keep current on program offerings and to make it easier for them to participate.

MISSION 4 SERVICE LEARNING: We are adapting our traditional Mission 4 Service Program this year. Updated requirements are now available on Curley's website and will be presented to the students in their Theology classes.

ATHLETICS: The Fall 2020 sports season is under consideration by the Maryland Interscholastic Athletic Associations (MIAA) and subject to guidance and directives from state and local governments. Currently, the fall season is scheduled to begin on September 1, 2020. We will provide updates as they become available.

THE VIRTUAL OPTION: Studies show that students benefit from an in person education. However, we are sensitive to the health concerns of our students and families. Families must notify school administration on or before August 7, 2020 if they choose the virtual option. A form will be sent for families to complete if they choose the full virtual option. Curley's tuition cannot be adjusted during this time as it is already supplemented by fundraising (which may not be able to occur) and gifts, and cleaning/safety costs have risen. Families may not change their option throughout the first semester.

THIS PLAN IS SUBJECT TO CHANGE AS GUIDELINES AND DIRECTIVES FROM GOVERNOR HOGAN/THE STATE OF MARYLAND AND THE ARCHDIOCESE OF BALTIMORE'S DEPARTMENT OF CATHOLIC SCHOOL EVOLVE.