### **ARCHBISHOP CURLEY**



HIGH SCHOOL

March 23, 2021

Dear Curley Parents and Families,

As we wrote last week, effective April 12, the first school day after the Easter break and the first day of the 4<sup>th</sup> quarter, Curley will return to 5 days of instruction, using our regular six-day cycle of classes. Students will be welcome to attend every day, while we maintain health screenings, masking and social distancing. A key part of this plan is for parents to once again declare their intentions for their son's learning mode in the 4<sup>th</sup> quarter. Please be sure to review all the information on the following pages and declare your son's learning mode.

Once you have read all the details of the plan, please click on the following link to declare your son's learning mode for the 4<sup>th</sup> quarter. Before making your choice of learning modes, remember:

- Students who attend in-person will still be asked to remain home and attend school virtually if they are ill or in close contact with a confirmed/potential COVID case. In these situations, the student will be permitted to attend school virtually on that day(s) without negatively impacting his academic progress.
- The virtual learning option will require that your son be available for learning at home during the hours of our school day. Students who opt for this mode of learning will be provided with synchronous instruction and learning experiences, independent work, and opportunities to meet virtually with teachers. Students will engage in the same content as students learning in-person, and will be assessed using the same criteria.

Please declare your son's learning mode by Tuesday March 30<sup>th</sup>. Click here to declare your son's learning mode: <u>https://docs.google.com/forms/d/e/1FAIpQLScKIWDzAFiMNI-8FcKIkIvhpujjtdb\_9NGri2aK-CAqZfvOhQ/viewform?usp=sf\_link</u>

If you have any questions please do not hesitate to contact me.

Pax et Bonum,

Brian J. Kohler Principal Archbishop Curley High School







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# ARCHBISHOP CURLEY'S UPDATED COVID-19 RESPONSE PLAN

### **COVID-19 4TH QUARTER POLICIES AND PROCEDURES (APRIL, MAY AND JUNE 2021):**

The Archbishop Curley High School community is committed to its mission. While we will follow the guidelines set forth by the State of Maryland and the Archdiocese of Baltimore Department of Catholic Schools, the following documentation provides the community with important policies and procedures to meet appropriate guidelines and our goals, while staying dedicated to our mission. In addition to the policies defined in the Curley Student/ Family Handbook, students and families are expected to follow all Curley COVID-19 policies and procedures. Strict adherence to the policies and procedures is expected of all staff, students and families.

#### **SCHEDULE**

Effective April 12, we will begin five days of synchronized instruction. A six day rotating schedule with 60 minute periods will be utilized with four lunch periods. Student schedules will be placed in the E-Portfolio located in each student's Portals account.

#### GROUPINGS

Students who have selected the "in-person" option for the 4th quarter will be expected to attend in-person each day of the week. Students who attend in-person will still be asked to remain home and attend school virtually if they are ill or in close contact with a confirmed/potential COVID case. In these situations, the student will be permitted to attend school virtually on that day(s) without negatively impacting academic progress.

Students who select to attend class virtually are required to be present virtually at the scheduled start time. Students should note that attendance on all synchronized classes is mandatory. Teachers will take attendance and conduct prayer at the start of each virtual class. Students must remain virtually present and may only leave with permission of the teacher. Students must be fully visible with a virtual background and wearing a polo shirt. Students must use one virtual background throughout a single session. The virtual background must be appropriate. Students should be seated at a table and be on time for the scheduled virtual session. Students are not permitted to record sessions or take screen shots without the expressed permission of the teacher. Teachers will have the right to remove a student from a virtual learning session. In such cases, a student's class performance grade will be affected and the school administration will be notified.

# ARCHBISHOP CURLEY'S UPDATED COVID-19 RESPONSE PLAN

#### **ARRIVAL TIMES AND ENTRANCE PROCEDURES**

Each student attending school in person may not arrive prior to 7:15 a.m. No student will be permitted to enter the building prior to that time. All staff and students must complete a daily, electronic health survey that will be texted to cell phones each morning by 6:30 a.m. Students who do not have a completed survey will not be permitted to enter. Upon arrival, **students should continue to arrive through the entrances they have been assigned throughout the school year. Students with last name A-E and M-S enter through the Main Lobby doors, and <b>students with last name F-L and T-Z enter through the Athletic Lobby doors.** All students will be screened to ensure successful completion of the survey. Their temperatures will be checked through temporal scanning, and they are expected to sanitize their hands before reporting directly to their classroom.

#### **AFTERNOON PICK UP PROCEDURES**

The academic day will conclude at 2:30 p.m. Students participating in a sport, club, or activity may remain on campus only if they are supervised by staff. **All other students should remain in the SDR until they leave campus.** 

#### **DRESS CODE**

Polo shirts (preferably a "Curley" polo) may be worn by all students rather than a dress shirt along with khakis/dress pants and school shoes. All outerwear must be considered "Curley gear." If wearing a dress shirt, no tie is required.

#### LUNCH AND SDR POLICIES

Hand sanitizing stations and signage will be placed in the SDR. Upon entering the SDR, students will be required to hand sanitize and remain 6 feet apart from each other at all times. Students will be directed to sit in designated seats that have been properly socially distanced. Students may remove their masks only when eating. Lunch periods will be 20 minutes in length. Students are strongly encouraged to pre-purchase their lunch through the Curley Card or bring their lunch. Students

may be permitted to eat their lunch in alternate locations in the building to ensure proper social distance. Weather permitting, seniors may be invited to eat outside.

#### MAINTAINING SOCIAL DISTANCE IN THE CLASSROOM

The general classroom can accommodate students with safe distancing on a sliding scale of 3-6 feet. For class sections that exceed the allotted space, the section will move to a larger space when available, or a few students, on a rotating basis, will follow that class virtually in a different location.

#### **ON CAMPUS COVID POLICIES**

All students, faculty, and staff are required to wear a 2-ply plain cloth face mask. Masks should cover only the mouth and nose. The school will provide disposable masks in the event a student forgets to bring his own. Masks must be solid in color. Masks must be worn in all places on campus at all times.

Students should obey all directional signage and guidance from staff regarding movement throughout the building to ensure proper social distancing.

Students will only be able to use the restrooms during class and occupancy will be limited.

Hand sanitizers will be available throughout the building and in each classroom. Students should sanitize their hands upon entering the building, after each class, and when they depart each day.

Parents and guests may not enter the building except for an emergency situation. In such cases, upon entering, individuals must be masked and follow all signage to ensure proper social distancing. Individuals should proceed directly to the receptionist window in the Main Office. All business may be conducted at that location. Parents and guests will not be permitted in the remaining parts of the facility in order to reduce exposure and keep our community safe.

## **APRIL CALENDAR**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
APRIL				Holy Thursday 1 No Classes School Closed	Good Friday 2 No Classes School Closed	Holy Saturday 3
Easter Sunday 4	Easter Monday 5 No Classes School Closed	Easter Holiday 6 No Classes Offices Open	Easter Holiday 7 No Classes Offices Open	Easter Holiday 8 No Classes Offices Open	Easter Holiday 9 No Classes School Closed	10
11	Day 1 All in-person students report to campus	Day 2 All in-person students report to campus	Day 3 All in-person students report to campus	Day 4 All in-person students report to campus	Day 5 All in-person students report to campus	17
18	FLEX Day All in-person students report to campus	Day 1 All in-person students report to campus	Day 2 All in-person students report to campus	Day 3 All in-person students report to campus	Day 4 All in-person students report to campus	24
25	Day 5 All in-person students report to campus	FLEX Day All in-person students report to campus	Day 1 All in-person students report to campus	Day 2 All in-person students report to campus	Day 3 All in-person students report to campus	

## MAY CALENDAR

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MAY 2	Day 4 All in-person students report to campus	Day 5 All in-person students report to campus	FLEX Day 5 All in-person students report to campus	Day 1 All in-person students report to campus	Day 2 All in-person students report to campus	1
9	Day 3 All in-person students report to campus	Day 4 All in-person students report to campus	Day 5 All in-person students report to campus	FLEX Day All in-person students report to campus	Day 1 All in-person students report to campus14Seniors' Last Day	15
16	Day 2 All in-person students report to campus	Day 3 All in-person students report to campus	Day 4 All in-person students report to campus	Day 5 20 All in-person students report to campus	FLEX Day 21 All in-person students report to campus	22
23	Day 1 All in-person students report to campus	Day 2 All in-person students report to campus	Day 3 All in-person students report to campus	Day 4 27 All in-person students report to campus	Day 5 All in-person students report to campus	29
30	Memorial Day 31 No Classes School Closed					

## JUNE CALENDAR

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JUNE		FLEX Day 1 All in-person students report to campus	Day 1 2 All in-person students report to campus	Day 2 All in-person students report to campus	<b>Day 3</b> All in-person students report to campus	5
6	Day 4 All in-person students report to campus	Day 5 All in-person students report to campus	FLEX Day All in-person students report to campus Early Dismissal Last day for students	Faculty/Staff Retreat 10	Closing 11 Faculty/Staff meeting	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			